

Ministry Guides

Purpose: Ministry Guides help people who are looking for a place to volunteer. They help people serve as God has gifted and called them, and that is key in helping our church do what God has called our church to do.

Responsible to: Karen Kogler, Director of Equipping.

Job description: A Ministry Guide will meet with an individual or a couple. Most visits will be with people joining our church, but they might also be with current members who are looking for that just-right volunteer opportunity. Visits take place at church. During the visit, the Guide asks questions, listens and then suggests ministry opportunities. After the visit, the Guide completes a short report and contacts leaders of the ministries the person is interested in. There may also be a few follow-up emails or phone calls.



Time requirement: Most guides do 3 to 6 visits per year; we ask for a commitment of at least 2 visits. Visits take place at the beginning of each new member cycle, and there are three such cycles each year. Ministry Guides do most of the interviews at the end of the new member orientation meeting, but, may also need to schedule some visits at other times. Each visit takes about 30 minutes. Post-visit record-keeping and follow-up averages 15-20 minutes. We also have a ministry guide training meeting once a year.

Length of commitment: Due to the investment in training, we ask for a two-year commitment. A Guide may serve longer if desired.

Training provided: Initial training is done individually or in a small group. All ministry guides meet for a 90-minute review/training once a year. Since ministry guides work on their own, the group sessions are important to make sure everyone is on the same page.

Skills/qualifications: Experience in interviewing people is very helpful, but not necessary. Ministry Guides need good listening skills and a desire to help the individual without pushing their own ideas. Spiritual maturity is important.

Benefits to the volunteer: Ministry Guides will enjoy getting to know people well. They will see the blessings that result from the “matches” between individuals and ministries. It’s more than giving someone a fish or teaching them to fish. It’s helping them find their own pond!